

“The BMI team did some extraordinary work converting our records to PDF documents. We have been extremely impressed with their team and quality of work and service we received.”

Rachel Baum
Project Manager
Landmark Worldwide



INDUSTRY

- Professional, Personal Growth & Training Program Provider

LOCATION

- San Francisco, California

BMI SOLUTION

- Document scanning solution that included PDF files and metadata load file for existing document management system
- Highly secure facility with track record of successful digital conversion projects

BENEFITS

- Faster search and retrieval using existing digital document repository
- Multiple digital copies ensure backup and disaster recovery in event of outage

Case Study



Overview

Landmark Worldwide is an international personal and professional growth, training and development company - a global enterprise committed to the fundamental principle that people have the possibility of success, fulfillment and greatness.

Landmark had a desire to digitally convert their historical records and import them into an existing system.

Rachel Baum, Project Manager, states “We were facing a lot of unknowns with this project and had never embarked on a large-scale document conversion project like this. We wanted our documents digitized and properly indexed for our existing system.”

Baum continues, “We selected BMI Imaging because of their experience handling projects of this type, and the security parameters in place with their facility and personnel.”

Security & Privacy of Records

Landmark's primary concern was maintaining the confidentiality and security of the information during the conversion process.

Baum states, "Security during the transportation of the records from our site to the document conversion provider, handling of the records, facility security and the people at the scanning facility were all paramount concerns to us. BMI met all of the security requirements we had and it was comforting to know that they regularly perform this type of work for other industries that require the highest security parameters when it comes to document conversion."

Flexible Solutions

Baum states, "What really made a difference in this project was how extraordinary the BMI staff was in working with me to solve any issues that arose and find the best solution to save time and money. BMI always kept the ultimate goal in mind as they proposed a solution to any given problem."

Conclusion

Baum concludes, "I can't say enough about every person I interacted with at BMI. The entire team - our account manager, project manager, scanning team and the pick-up driver – was friendly, prompt and accurate."